

**MAINE COMMUNITY FOUNDATION
SCHOODIC COMMUNITY FUND
APPLICATION**

Benefiting the community of the Schoodic Peninsula and its residents

Applicants should mail this application and attachments to
Schoodic Community Fund, PO Box 25, Prospect Harbor ME 04669
Applications must be postmarked no later than June 1

BACKGROUND INFORMATION

Legal Name of Applicant Organization:	
Address: City: State: Zip:	Number of Paid Staff:
	Number of members (if applicable):
Telephone: Fax: E-mail: Web Site:	Evidence of 501 (c)(3) status or Federal Tax I.D. number (EIN):
	Year Organized/Established: Current Fiscal Year Operating Budget: \$
Executive Director Telephone: Email:	Primary Contact for Project: Telephone: Email:

Please provide your mission statement:

Select the field(s) of interest addressed by your organization:

<input type="checkbox"/> Arts & Cultural Heritage	<input type="checkbox"/> Health & Welfare	<input type="checkbox"/> Environment	<input type="checkbox"/> Land Conservation
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Education	<input type="checkbox"/> Social Services	<input type="checkbox"/> Youth
<input type="checkbox"/> Civic Engagement	<input type="checkbox"/> Other		

Type of Request (Choose one)	Total Amount Requested	Total Proposed Budget ¹
<input type="checkbox"/> Project/Program Support		
<input type="checkbox"/> Operating Support		
<input type="checkbox"/> Community Improvement		
<input type="checkbox"/> Other:		

¹ If requesting operating support, enter the organization's current budget. For all other requests enter the specific project budget.

Is this a multiyear grant? ☐ Yes; Indicate number of years: ☐ No

Please summarize the purpose of your request:
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Part 1: Proposal Narrative

<p>Please describe your proposed use of funds.</p>					
<p>Please provide a detailed “use of funds” budget as well as alternative and/or supplementary funding sources, if applicable.</p>	<p>Total Amount Requested:</p>				
	<p>Item</p>	<p>Amount requested</p>	<p>Other funding sources</p>		<p>Total Budget</p>
			<p>Amount</p>	<p>Source</p>	
	<p>Total Expenses</p>				
	<p>Please describe your desired outcomes and your plans for achieving them.</p>				
<p>Please describe your plans for assessing progress toward goals.</p>					
<p>Plases list your projected timeline for use of funds. Provide project start and end dates (if applicable).</p>					

Part 2: Proposal Attachments

Attach copies of the following (those which apply to your request):

- ☐ Copy of the current annual budget.
- ☐ List of key project personnel including their roles and qualifications.
- ☐ List of board members.
- ☐ If the organization has a fiscal agent attach a copy of the letter of agreement between the organization and the fiscal agent and the fiscal agent's Current/Final 501(c)(3) IRS determination letter. (Please see the MaineCF website for fiscal agent agreement).
- ☐ Letters of agreement if collaborating with other organization(s).

If you have any further questions regarding the Schoodic Community Fund, please contact Tim Fisher via email (timliza@gmail.com) or by phone at (207) 546-6658 or contact one of the Fund's board members.

AGREEMENT TO GRANT TERMS

By signing this application form, the applicant and the fiscal sponsor (if applicable) hereby indicate(s) agreement with the following terms and conditions:

- 1) The information contained in this application and in any attachments is true and correct to the best of your knowledge.
- 2) Your organization is a nonprofit, 501(c) (3) federal tax-exempt organization, public school, public agency working for the State of Maine, or an Indian tribal government (or their political subdivision) recognized by the Department of the Interior **or** has a written agreement with a fiscal sponsor that is a 501(c) (3) organization, public school or public agency.
- 3) Any funds received as a result of this application will be used only for the purpose specified in the award letter. No part of any grant will be used for a political campaign, or to support attempts to influence legislation of any governmental body other than through making available the results of non-partisan analysis, study and research. No portion of the award will be granted to any secondary grantee without the express permission of the Maine Community Foundation.
- 4) Any funds received as a result of this application will be returned if the grant recipient loses its exemption from federal income taxation as provided for under section 501(c)(3) of the Internal Revenue Code.
- 5) Any funds received as a result of this application will be expended within 12 months of the payment date. At the end of this period any unexpended grant funds will be returned to the Foundation, or a written request for an extension of time will be submitted to the Foundation for approval. An evaluation report will be submitted upon completion of your project or by the due date specified in the grant award letter.

Signature of President, Chief Administrative Officer or Treasurer	Date
Print Name and Title	

If you applied using a fiscal sponsor, please have an authorized officer of the sponsoring organization sign below.

Signature of Officer of Fiscal Sponsor Organization (if applicable)	Date
Print Name and Title	

Note: E-mailing a completed form is equivalent to signing it.